

Borough Council of
**King's Lynn &
West Norfolk**



Corporate Performance Panel

Agenda

Wednesday, 24th August, 2016
at 6.00 pm

in the

**Committee Suite
King's Court
Chapel Street
King's Lynn
PE30 1EX**



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King's Court, Chapel Street, King's Lynn, Norfolk, PE30 1EX
Telephone: 01553 616200
Fax: 01553 691663

16 August 2016

Dear Member

Corporate Performance Panel

You are invited to attend a meeting of the above-mentioned Panel which will be held on **Wednesday, 24th August, 2016 at 6.00 pm** in the **Committee Suite, King's Court, Chapel Street, King's Lynn** to discuss the business shown below.

Yours sincerely

Chief Executive

AGENDA

1. Apologies

To receive any apologies for absence.

2. Minutes (Pages 6 - 10)

To approve the minutes of the previous meeting held on 18 July 2016.

3. Declarations of Interest

Please indicate if there any interests which should be declared. A declaration of an interest should indicate the nature of the interest (if not already declared on the Register of Interests) and the agenda item to which it relates. If a disclosable pecuniary interest is declared, the Member should withdrawn from the room whilst the matter is disclosed.

These declarations apply to all Members present, whether the member is part of the meeting, attending to speak as a local Member on an item or simply observing the meeting from the public seating area.

4. Urgent Business Under Standing Order 7

To consider any business which, by reason of special circumstances, the

Chairman proposes to accept as urgent under Section 100(b)(4)(b) of the Local Government Act 1972.

5. Members Pursuant to Standing Order 34

Members wishing to speak pursuant to Standing Order 34 should inform the Chairman of their intention to do so and on what items they wish to be heard before the meeting commences. Any Member attending the meeting under Standing Order 34 will only be permitted to speak on those items which have been previously notified to the Chairman.

6. Chairman's Correspondence (if any)

7. Car Parking Machines (requested by Councillor Collop)

The Panel will receive a Powerpoint presentation from the Business Manager and be invited to ask any questions.

8. 2016/2017 Q1 Performance Monitoring and Action Report (Pages 11 - 18)

9. Council Tax Discounts for Empty and Unfurnished and Uninhabitable Properties (Pages 19 - 25)

10. Enterprise Zones - Discretionary Business Rates Discounts (Pages 26 - 33)

11. Borough Council's Efficiency Plan

The Panel will receive a Powerpoint presentation from the Assistant Director.

12. Work Programme 2016/2017 (Pages 34 - 35)

13. Date of Next Meeting

To note that the next meeting of the Corporate Performance Panel will take place on Thursday 22 September 2016 at 6 pm in the Committee Suite, King's Court, Chapel Street, King's Lynn

14. Report (for noting purposes only) (Pages 36 - 40)

- Formal Complaints against the Borough Council 1 April 2015 – 31 March 2016.

To:

Corporate Performance Panel: B Anota, B Ayres, P Beal (Vice-Chairman), R Bird, J Collop, I Gourlay, G Hipperson, Lord Howard, H Humphrey, A Morrison, D Tyler and G Wareham (Chairman)

Portfolio Holders:

Item 7: Councillor Mrs K Mellish
Items 8 and 11: Councillor N Daubney
Items 9 and 10: Councillor B Long

Management Team Representatives:

Lorraine Gore, Assistant Director
Ray Harding, Chief Executive

Appropriate Officers: The following officers are invited to attend in respect of the Agenda item shown against their name

Item 7: Martin Chisholm, Business Manager
Item 8: Becky Box, Personnel Services Manager
Items 9 and 10: Jo Stanton, Revenues and Benefits Manager
Item 11: Lorraine Gore, Assistant Director